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## Digital submission of bachelor's or master's thesis in WISEflow

Log in to <http://no.wiseflow.net/nmbu> with you NMBU/Feide user account. You should see your thesis course in the flow overview when you log in.

**Flow Overview**  
This is the overview of the flows where you are enrolled as a participant

**Flows**  
Below, you can see the flows to which you are assigned. Flows can be individual tests, sequences and examinations.

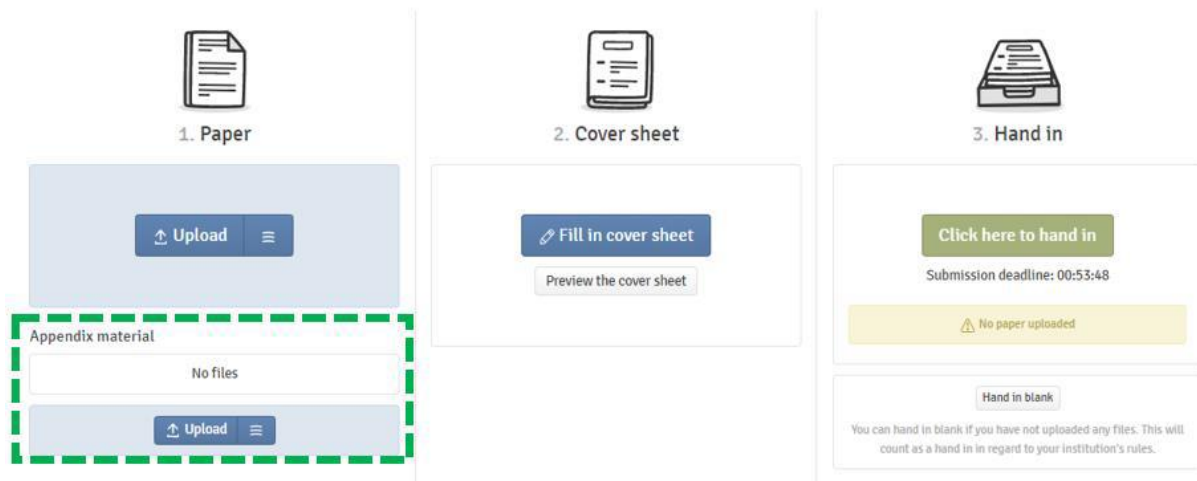
**Masteroppgave demo**  
M30-ECON  
Start date: 15/09/2018 12:00  
End date: 15/12/2018 15:45

State: Open for participation

## Upload the signed form "Confidential thesis"

If your thesis is confidential, you have to upload the signed form "Confidential thesis" under "Appendix material". The signed form is also to be send to [wiseflow@nmbu.no](mailto:wiseflow@nmbu.no) four (4) weeks before deadline before submitting your thesis. You have to also tick the question "Is the thesis confidential or should have delayed publishing?" and "Can the thesis be published in NMBU's science archive?".

Here is how to submit the signed form to wiseflow:



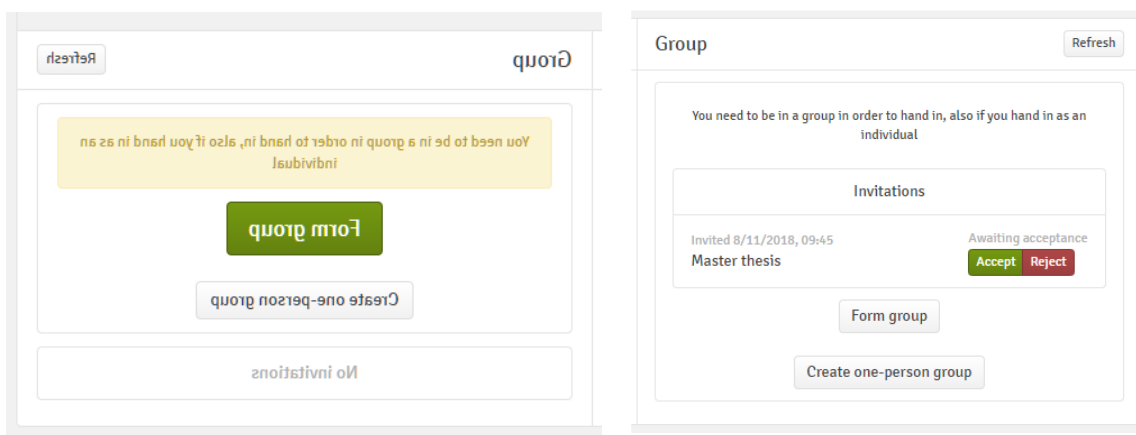
Choose if you are writing the thesis alone, or together with another student

To start, you have to choose if you are writing the thesis alone, or in a group.

If you are writing alone, click the 'Create one-person group' button.

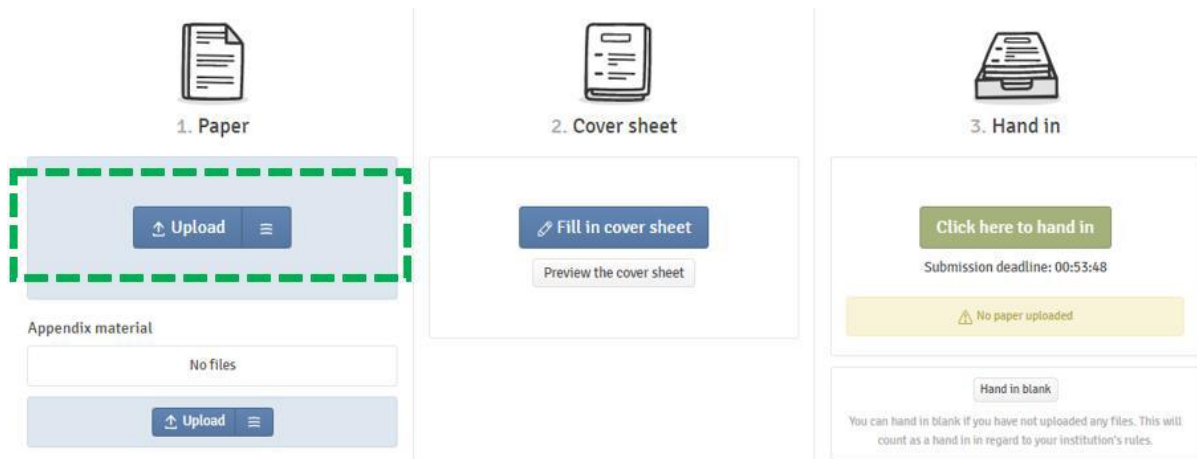
If you are writing together with another student, click the 'Form group' button, and choose the student(s) to add to your group. The student(s) you add to your group will have to log in to WISEflow to confirm that they should be a part of the group, before you can submit the thesis.

When you have created a group, either one-person or with other students, you are ready to hand in the thesis.



Upload the thesis

Before submitting, you need to upload the PDF file with your thesis under 'Paper'. The thesis must be saved as a pdf file.



### Fill in cover sheet

|   |   |
|---|---|
| <p><b>Thesis title*</b></p> <p><i>The thesis title has to be identical to the title written on the thesis itself. If the thesis is not written in English the title can be written in «Thesis title in English” in addition.</i></p>  | <p>Copy the thesis title from thesis paper.</p>   |
| <p><b>Thesis title in English</b></p> <p><i>Write the papers title in English if the thesis is not written in English originally-</i></p>   | <p>Copy thesis title in English from the thesis is your thesis is not originally written in English.</p>  |
| <p><b>Summary*</b></p>  | <p>Copy the summary from the thesis</p>   |
| <p><b>Summary in English</b></p> <p><i>Fill in if the paper is not written originally in English.</i></p>   | <p>Copy the English summary from the thesis if it isn't originally written in English.</p>  |
| <p><b>Name of supervisor(s)*</b></p> <p><i>One supervisor pr. Line.</i></p>   | <p>Write in the full name of the supervisor(s).</p>   |
| <p><b>Should the thesis have delayed publication?</b></p> <p><i>With delayed publication, metadata such as the thesis title, abstract, and author's name will be published after the selected number of years.</i></p> <p><i>The thesis itself and any attachment files will be published after the selected number of years if you answer "yes" to the preceding questions. If the thesis should have delayed publication the contract must be send to <a href="mailto:wiseflow@nmbu.no">wiseflow@nmbu.no</a> 4 weeks before submission.</i></p> | <p>Choose one (1) answer:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> No</li> <li><input type="checkbox"/> 1 year</li> <li><input type="checkbox"/> 2 years</li> <li><input type="checkbox"/> 3 years</li> <li><input type="checkbox"/> 4 years</li> <li><input type="checkbox"/> 5 years</li> <li><input type="checkbox"/> 6 years</li> <li><input type="checkbox"/> 7 years</li> <li><input type="checkbox"/> 8 years</li> <li><input type="checkbox"/> 9 years</li> <li><input type="checkbox"/> 10 years</li> </ul> |



|   |   |
|---|---|
| <p><b>Can the thesis be published in NMBU's open knowledge archive?</b></p> <p><i>If you answer yes, you simultaneously accept the terms of the publishing agreement.</i></p> <p><i>If you answer no, the thesis itself will be exempt, but metadata such as the thesis title, abstract, and author's name will still be published.</i></p> | <p>Choose one (1) answer:</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>  |
| <p><b>Does the thesis contain confidential information?</b></p> <p><i>If the thesis contains confidential information, the thesis itself will be exempt, but metadata such as the thesis title, abstract, and author's name will still be published.</i></p>  | <p>Choose one (1) answer:</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>  |
| <p><b>Should attachment files also be published?</b></p>  | <p>Choose one (1) answer:</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No, the attachments should not be published.</p> <p><input type="checkbox"/> The thesis has no attachment files.</p>  |
| <p><b>Language*</b></p>   | <p>Choose one (1) language:</p> <p><input type="checkbox"/> Norwegian (bokmål)</p> <p><input type="checkbox"/> Norwegian (nynorsk)</p> <p><input type="checkbox"/> English</p> <p><input type="checkbox"/> Swedish</p> <p><input type="checkbox"/> Danish</p> |

### [Submit thesis](#)

Please note that the thesis is **not submitted** when uploaded. You also have to confirm that the uploaded file(s) should be submitted by clicking the green 'Hand in' button.

If you are in a group with other student(s), only one of you have to upload and submit the thesis.



### 1. Paper

Masters thesis.pdf  
52.7 kB

One file only can be handed in as the paper. If you want to hand in another file than the one above, you need to first delete it and then upload a new file.

Appendix material

Receipt Brage.pdf  
52.7 kB

Confidential thesis contract.pdf  
52.7 kB

Upload

### 2. Cover sheet

Fill in cover sheet

Preview the cover sheet

### 3. Hand in

Click here to hand in

Submission deadline: 00:25:42

You can now hand in

Hand in blank

You can hand in blank if you have not uploaded any files. This will count as a hand in in regard to your institution's rules.

When the thesis is submitted, you will see that it changes status to 'Handed in'. After the submission, you cannot withdraw your thesis. If you want a receipt for submission, you can get this on email.

### 3. Hand in

✓ Handed in  
23/4/2020, 23:09

Request receipt

Withdraw submission

Questions and problems with handing in WISEflow  
[Kontakt via nettskjema](#)